



St Patrick's Primary School Fremantle

Enrolment Application

A Catholic Co-educational School

8 Ellen Street, Fremantle, WA, 6160

Telephone (08) 9239 1100

Email admin@stpatsfremantle.wa.edu.au

www.stpatsfremantle.wa.edu.au

Student Name: _____

Date of Birth: _____

Academic Year of Entry (Please Circle): PK KG PP 1 2 3 4 5 6

Calendar Year of Entry: _____

Entry age for Pre-Kindy is when your child turns 3.

If enrolling for Pre-Kindy (3 Year Old's), do you wish to enrol for 4-Year-Old Kindy the following year? Yes/No

Entry age for Kindergarten is the year your child turns 4 if born prior to 1 July. Children turning 4 on 1 July or after enter the year they turn 5.

Please complete and return this form to the school.

OFFICE USE ONLY

Application Fee Paid – Date: _____

\$20.00 EFTPOS / Cash

Entered AoS – Date: _____

Sibling: Yes / No

STUDENT INFORMATION

Academic Year for which Enrolment is sought (e.g., Year 6): _____

Calendar Year for which Enrolment is sought (e.g., 2017): _____

Current School: _____ Location: _____ Year Level: _____

STUDENT SURNAME: _____

First Name: _____ Second Name: _____

Preferred Name: _____ Gender: M / F Date of Birth ____/____/____

Place of Birth: _____ Country of Birth: _____

Birth Certificate attached Yes/No Country of Citizenship: _____

Residency Status: Citizen Permanent Resident Temporary Resident

Visa Class / No. _____ (Please provide a copy of passport and visa)

Date of Arrival in Australia: _____ Passport Number: _____

Nationality: _____ Country of Citizenship: _____

Aboriginal/Torres Strait Islander Descent Yes/No If yes then Group of Origin: _____

Language Spoken at Home: _____

Religion: _____ Parish: _____

Baptism Certificate Attached Yes/No

Baptism ____/____/____ Reconciliation ____/____/____

Holy Communion ____/____/____ Confirmation ____/____/____

FAMILY INFORMATION

Caregiver 1 / Guardian

Title: _____ Surname: _____ Given Name (in full): _____

Occupation: _____ Nationality: _____

Country of Birth: _____ Language: _____

Employer: _____ Religion: _____

Work Phone: _____ Mobile: _____

Email Address: _____

Marital Status: _____ Relationship to Student: _____

Residential Address: _____

Suburb: _____ Post Code: _____ Home Telephone: _____

Postal Address (if different):

Suburb: _____ Post Code: _____

Caregiver 2 / Guardian

Title: _____ Surname: _____ Given Name (in full): _____

Occupation: _____ Nationality: _____

Country of Birth: _____ Language: _____

Employer: _____ Religion: _____

Work Phone: _____ Mobile: _____

Email Address: _____

Marital Status: _____ Relationship to Student: _____

Residential Address: _____

Suburb: _____ Post Code: _____ Home Telephone: _____

Postal Address (if different):

Suburb: _____ Post Code: _____

Custody / Guardianship (if other than Caregiver 1 or 2 e.g. DCP)

Name of Person(s) with legal guardianship of the student: _____

Are there any current Family Court Orders or current Restraining Orders that would apply to the child? Yes No

If applicable, please attach a copy outlining details of any special or restricted access arrangements.

Why would you like your child educated at St Patrick's Primary School?

SIBLINGS

Siblings enrolled at St Patrick's Fremantle or currently attending other schools.

Name	Date of Birth	Year Level	School

CONTACT DETAILS (Other than Parents)

Name (1): _____ Relationship to Student: _____

Telephone: _____ Mobile: _____

Name (2): _____ Relationship to Student: _____

Telephone: _____ Mobile: _____

IMMUNISATION / MEDICAL INFORMATION

IMMUNISATION RECORD

Immunisation Record attached

F – fully immunised. N – not immunised. I – incomplete immunisation. P – personal objections*

	Measles		Whooping Cough		Hib
	Mumps		Diphtheria		BCG
	Rubella		Polio (OPV)		Chicken Pox
	Tetanus		Hepatitis B		Meningococcal
	Other:				

An updated copy of Immunisation will be required on enrolment.

*Please supply a copy of Australian Government Immunisation Exemption Conscientious objection form.

Family Doctor/Medical Clinic:

Address: _____ Contact Number: _____

Dentist/Dental Clinic: _____ Contact Number: _____

Private Health Fund: _____ Blood Group if known: _____

Medicare Number: _____ **Ref#** _____ **Expiry Date:** _____

MEDICAL EMERGENCY AUTHORISATION

I authorise St Patrick's Primary School to seek medical /dental attention, call an ambulance or to hospitalise my son/daughter when considered necessary. I further authorise St Patrick's Primary School that if an emergency occurs requiring surgery, anesthetic, oxygen, blood transfusion, medication and I am unable to be contacted within a reasonable time, the school has the authority to agree to medically recommended treatment by an accredited medical practitioner on my behalf.

Signature of Caregiver 1 / Legal Guardian _____ Date _____

Signature of Caregiver 2 / Legal Guardian _____ Date _____

DISCLOSURE

Do you agree that the relevant information supplied on the *Student Information* and *Family Information* sections, can be provided to the relevant Parish Priest? YES / NO

UNIFORM

I understand that the uniform is compulsory for Pre-Primary – Year 6 and I will ensure my child is wearing the correct uniform, as set out in the Uniform Policy, **at all times**.

PERMISSION TO TRAVEL

I give permission for my child to travel on any excursion the school organises, on transport that the school deems suitable. I understand this will generally be either: -

- * public transport - bus or train
- * private chartered bus
- * private transport where necessary
- * excursions on foot e.g. around Fremantle or Fremantle Library.

Should I NOT wish my child to travel by these means on specific occasions, then I shall notify the school in writing. This permission is valid FOR THE DURATION OF my child's enrolment at St Patrick's Primary School.

PUBLICITY AND USE OF STUDENT IMAGES

As part of the school's publicity activities there may, on occasion, arise the situation whereby the school, Catholic Education Office WA (CEWA) or local media will be taking photographs and/or video footage of your child for publication in newspapers, school documents, CEWA documents, training videos and/or the school/CEWA/Parish website and school blogs.

**** No names are used in these locations to identify students.**

This permission is valid FOR THE DURATION OF my child's enrolment at St Pat's. I understand it will be my responsibility to notify the school in writing should I wish to change this authority at any time.

CAREGIVER 1 / GUARDIAN _____ Date: _____

CAREGIVER 2 / GUARDIAN _____ Date: _____

AGREEMENT

I/we understand and accept that attendance at an interview does not guarantee an enrolment offer being made.

I/we understand that enrolment of a student in one Catholic school does not guarantee the enrolment of that student in any other Catholic school.

I/we have completed this application form fully and to the best of my/our knowledge.

Further, I/we acknowledge and accept that if it can be demonstrated that I/we have withheld information relevant to the application/enrolment process, especially in relation to this student's individual needs, medical conditions, health care requirements and/or Parenting Orders, then the enrolment may be refused or terminated on this ground.

I/we agree to give priority to my/our role as supportive and involved parents in the school community and to participate in meetings and procedures that are part of my/our child's/children's educational program.

I/we agree to support the Catholic objectives and ethos of the school.

I/we agree to support the Code of Conduct of the school.

I/we agree to abide by the policies and directions of the school and the Catholic Education Commission of Western Australia as they are enacted from time to time.

I/we agree that while my/our child/children is/are in Pre Kindy, Kindergarten and Pre-Primary that I/we or another adult will accompany my/our child/children to and from the classroom for every session.

FEE RESPONSIBILITY

Payment of School Fees are the joint responsibility of the Caregivers/Legal Guardians signing this enrolment application. Unless otherwise stated, fee statements will be issued jointly to both parents/guardians. Do you have a Health Care Card? This will give you a discount on your fees.

Split billing is available. For split billing, please indicate below the percentage per Caregiver (e.g., 50%, 100%)

Caregiver 1: _____% Caregiver 2: _____%

If the child is a ward of the Dept of Child Protection & Family Services, please provide billing contact name & details:

Please provide an email address to which the school fees will be forwarded (or two email addresses if the fees are to be split).

Billing Account Name _____ Billing Account Name _____

Email Address _____ Email Address _____

Signature of Caregiver(s) / Guardian(s)

_____ Date _____
CAREGIVER 1/GUARDIAN CAREGIVER 2/GUARDIAN

ENROLMENT PROCEDURE

Please return this application to the school office in person, via email admin@stpat Fremantle.wa.edu.au or post to P.O. Box 8153 Fremantle WA 6160, marked **Attention Enrolment Officer**. An application fee of \$20.00 per child is payable via cash, cheque, or credit card on lodgement of this application.

This Enrolment Application does NOT mean automatic acceptance. All enrolments are subject to an interview with the Principal.

INTERVIEW PROCESS

All new students to the school and their parents are interviewed by the Principal or delegate. This interview is the final stage in the enrolment process and items discussed may include:

- The school's nature as a faith community
- Sacramental programmes and parish connection
- Fee structure
- Uniform requirements
- An opportunity to update information on Enrolment Application form
- An overview of the school's curriculum
- An outline of the school's expectation of parents
- An outline of the parent's expectations of the school
- Broad discussion about the interests/abilities of the child, medical conditions etc
- Information regarding orientation, letter of offer of position, waiting lists etc

The interview process will be followed by a letter offering a position or one explaining that no position can currently be offered and waiting lists are kept as appropriate.

The final decision for any enrolment/placement is at the discretion of the Principal.

Please take the time to read the information regarding our Student Enrolment Policy.

ENROLMENT PRIORITY

St Patrick's Primary School exists for the primary purpose of providing Catholic children from the parish of St Patrick's with a Catholic education thus enrolment priority is given to:

- Siblings of existing Catholic families within the school
- Catholic students from within the Parish with a Parish Priest Reference
- Catholic students from outside the Parish with a Parish Priest Reference
- Siblings of existing non-Catholic families within the school
- Non-Catholic students from other Christian denominations
- Other Non-Catholic students
- Aboriginal and Torres Strait Islanders will be given enrolment preference wherever possible and practical.

This Enrolment Application is consistent with the Enrolment Policy as stated by Catholic Education.

PLEASE NOTE:

- Completion of this document does NOT guarantee an enrolment interview or offer
- Enrolment will involve an interview with the Principal. A letter of invitation will follow and enrolment in the school will be processed on receipt of all requested documents
- Once accepted a time will be made for a uniform fitting and a brief meeting with our finance officer to go over the payment plans available.

St Patrick's Primary School is conscious of each person's right to privacy for personal information. Information relating to the Schools Privacy and Information Collection notice can be found on the school's website under Policies.

Please enclose the following supporting documentation:

- Birth Certificate
- Baptism Certificate (if Baptised Catholic)
- Current Immunisation Certificate (must come from the Australian Immunisation Register)
- Most recent school reports
- NAPLAN report (if applicable)
- Other relevant educational or psychological assessments
- Copy of Parenting, Restraint or Custodial Order (if applicable)
- Copy of Passport, Visa, or Travel Documents – including date of entry stamp (if born overseas)

St Patrick's Primary School
8 Ellen Street
PO Box 8153
FREMANTLE WA 6160
Phone: +61 8 9239 1100
Email: admin@stpatsfremantle.wa.edu.au
Web: www.stpatsfremantle.wa.edu.au