



Christ
Our
Light



School Contact Information

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St Patrick's Primary School

2022 Information for Parents

School Profile

St Patrick's Primary School, Fremantle, a Catholic school under the care of the Oblate Community, is a vibrant, co-educational, single-stream primary school, catering for students from Pre-Kindergarten to Year Six.

The charism of our school is derived from our patron, St Patrick, and also Saints Ursula, Eugene de Mazenod and Emily De Vialar, who have all provided inspiration through our historical associations with the respective religious orders.

Throughout all year levels, the model of schooling offered by St Patrick's is underpinned by the Gospel values and encourages students to strive to do their best in all facets of school life.

Our Early Childhood Centre caters for 3 Year Old Pre Kindergarten, 4 Year Old Kindergarten and Pre Primary students. The programs are all "play-based" and children are encouraged to explore using a "hands on" approach to encourage their curiosity and develop creativity.

Our classrooms have been designed to take on board the philosophy behind Twenty First Century learning, which helps to facilitate: collaborative learning and personal reflection; catering to different styles of learning; and the use of digital technology across all learning areas. We take pride in our certification as an "Apple Distinguished School", which means our teachers have been recognised for their innovation and educational excellence in the use of digital technology across the curriculum.

St Patrick's is located on Ellen Street, just down the road from CBC Fremantle. We take advantage of being within walking distance of Fremantle's cultural and sporting facilities (e.g. leisure centre, tennis courts, museums and cinemas) and Walyalup Koort, in the "Heart of Fremantle".

We invite all prospective students and families to make an appointment to visit our school to learn more about what makes a St Patrick's Primary School education special.



Thanksgiving Mass at the Basilica



Christian Meditation in Pre Primary

Mission Statement

St Patrick's Catholic Primary School is a compassionate community living the Gospel values. We strive to educate for excellence in a creative and challenging learning environment.

We celebrate our history, embrace the present and continue to nurture the future generations by 'walking in the light of Christ.'



What Sets St Patrick's Apart?

Apple Distinguished School—St Patrick's is an Apple Distinguished school. This means that we are recognised by Apple for our innovation, leadership and educational excellence in our use of technology in the classroom.

BYOD—Our "Bring Your Own Device Program" for Years Three to Six has been operating successfully since 2015 and is firmly embedded within our curriculum.

Christian Meditation—All of our classes practise Christian Meditation and, in 2017, we were the proud recipients of the Catholic Education WA LEAD award for Discipleship for this initiative.

Student Leadership Program—Senior students are given opportunities to grow as future leaders through the St Patrick's Student Leadership Program, beginning in Year Five with a Beach Adventure Camp. In Year Six students participate in a four day adventure camp, and dedicated leadership days. All Year Six students are expected to embrace their role as leaders of the younger students, modelling behaviours and characteristics to which the younger students can aspire.

Sustainability Focus—As a "Waste Wise" accredited school we promote the sustainable use of natural resources and minimise our collective environmental footprint.

Social/Emotional Learning Program—Through the implementation of the SEL Program students are taught essential tools for self-management and building resilience at home, in the playground and in the classroom.

Special Interest Clubs—Students are given the opportunity to join various extra-curricular clubs such as: Digital Club, which focusses on extending digital know-how; Drama Club, which auditions for various performances throughout the year; and Mini Vinnies, which is a student group that engages with issues of social justice.

School Captains 2022





Specialist Learning Areas

The following subjects are taught at St Patrick's by specialist teachers:

- **Italian**—All students from Year One to Six are taught Italian language and culture as a Language Other Than English.
- **Science**—The Primary Connections science program, which links science with literacy, is used from Years One to Six.
- **Physical Education**—A specialist Physical Education teacher provides PE lessons once a week and the classroom teacher also provides a weekly sport session with their own students. At various times of the year children are involved in a range of sporting clinics through external providers.
- **Class Drama/Music**—All students from Years One to Six participate weekly in Drama lessons that also incorporate various aspects of music education.
- **Individual Music Instruction**—An individual music program comprising lessons in piano or guitar is available to those who are interested in learning an instrument. These lessons are provided either during class time or after school via *Jump Music*.
- **Academic Extension**—Ensuring students are challenged academically and given every opportunity to achieve to the highest level they can is a major focus for our school. Within each class, teachers provide a differentiated curriculum that caters for the academic needs and capabilities of each and every student. Teachers at St Patrick's use a range of teaching strategies, such as inquiry-based learning, co-operative learning, goal setting and having a growth mindset, to ensure capable students are consistently challenged and encouraged to extend their understandings.
- **Academic Support**—St Patrick's uses a reading intervention program called MiniLit. MiniLit is an evidence-based, explicit and effective early literacy intervention program for teaching reading skills to children who are below the expected range for their age group in Year 1 or 2. MiniLit is a Tier 2 small group program (up to four students per group) within a Response to Intervention framework.

School Hours

- School for **Years One to Six** commences at 8.30am and finishes at 3.00pm. The earliest time for children to arrive at school is 8.00am.
- **Pre Kindergarten** is run on Thursdays 8.45am to 2.45pm. Children can be delivered to class from 8.30am.
- **Kindergarten** is run on Monday, Tuesday and Wednesday from 8.30am to 2.45pm. In 2022, an additional day (Thursday) is being offered to parents of Kindergarten students. This extra day will be charged at the Pre Kindy rate.
- **Pre Primary** is Monday to Friday from 8.30am to 2.45pm. Children can be collected from 3.05pm from the drive through if they have older siblings.



Design & Technology

Younger Years Drop Off and Pick Up

3 Year Old Pre Kindergarten—

The day begins at 8.45am (the classroom door opens at 8.30am). Parents will need to park their car and escort their children to the classroom. Parents are welcome to stay and settle their child until approximately 9.15am when a special Pre Kindergarten bell will ring to remind parents to depart. Pre Kindergarten students need to be collected from the classroom at 2.45pm.

Kindergarten—The start time is 8.30am and children must be delivered to the classroom by a parent or guardian. Similarly, at the end of the Kindergarten day at 2.45pm, children must be collected from the classroom by a parent or guardian. A school staff member will collect and deliver to the Extend co-ordinator, any children booked into After School Care.

Pre Primary—The start time is 8.30am and children must be delivered to the classroom by a parent or guardian. Siblings will not be permitted to drop Pre Primary children off as a matter of our duty of care. The finish time for Pre Primary is 2.45pm and parents can either park and collect their child from the classroom at this time or, if they have an older sibling, they can wait in the drive through with their sibling for collection from 3.00pm onwards. A school staff member will collect children booked into After School Care.

Notification of Student Absences

If your child is going to be absent from school for any reason, we ask that you submit an Absence Form through the Skoolbag App or send an email to admin@stpatsfremantle.wa.edu.au prior to 9.30am with details of the absence, including the reason.

Children marked on the school roll that morning as Absent without any notification from parents will receive a text shortly after 9.30am requesting confirmation of the absence. If there is still no parent notification received after the text, Administration staff will attempt to make telephone contact.

Late Arrivals—If your child arrives at school after 8.30am, please have them visit the school office first so that they can receive a Late Slip to take to class and ensure that the roll is amended.

Although we understand that, on the odd occasion, children may arrive at school late due to circumstances beyond control, we ask that a concerted effort be made to deliver children to school by 8.30am.



Excursion at Shipwreck Museum

Out of Hours School Care



St Patrick's Primary School has an arrangement with Smileys Out of School Care to bus our students who require after school care to the Smiley's service at Christ the King Primary School in Beaconsfield, at the end of the school day.

For more information about the Smiley's service, or to book your child's session, email osc@smileyschildcare.com.au or telephone 0447 718 814.

Canteen

St Patrick's Canteen is open for business every Monday and Friday for snacks at recess and meals for lunch.

The canteen adheres to the principles of the Star Choice Policy and the Traffic Light System. These guidelines are the minimum standards introduced through the State Government. The Catholic Education Commission has also issued a Healthy Food and Drink Policy that all Catholic Schools must adhere to.

At St Patrick's we use the QuickCliq online system for ordering, for both lunch and recess. Please go to <https://quickcliq.com.au/> to set up an account. Please note that you can access your QuickCliq account by going through our SkoolBag app, or simply going straight to the QuickCliq website.

School Terms 2022

Term One	Mon 31 January to <i>Labour Day Public Holiday</i> <i>Pupil Free Day</i> <i>Good Friday</i> <i>Easter Monday</i>	Thurs 7 April <i>Monday 7 March</i> <i>Fri 8 April</i> <i>Friday 15 April</i> <i>Monday 18 April</i>
Term Two	Tues 26 April to <i>ANZAC Day Holiday</i> <i>WA Day</i> <i>Pupil Free Day</i>	Thurs 30 June <i>Mon 25 April</i> <i>Mon 6 June</i> <i>Fri 1 July</i>
Term Three	Tues 19 July to <i>Pupil Free Day</i> <i>Pupil Free Day</i> <i>Queen's Birthday</i>	Fri 23 September <i>Monday 18 July</i> <i>Mon 29 August</i> <i>Mon 26 September</i>
Term Four	Tues 11 October to <i>Pupil Free Day</i>	Fri 9 December <i>Mon 10 October</i>

Enrolment Information

St Patrick's Primary School will accept all applications for enrolment. The acceptance of an application form does not guarantee an enrolment interview or an offer of a place.

Parents seeking enrolment for Pre Kindergarten should note that acceptance into Pre Kindergarten relates to participation in the program and not enrolment into the school. Formal enrolment into St Patrick's Primary School occurs via an application at the time of seeking enrolment into Kindergarten (4 Year Olds) or subsequent year levels.

When submitting an application for Pre Kindergarten or any other year level, please complete the enrolment application form and forward to the school with a copy of your child's birth certificate, Baptism certificate (if Catholic) and immunisation record from the Australian Immunisation Register.

A \$20 non-refundable Application Fee applies to all enrolment applications. If seeking enrolment for a place in Year One to Six, please also supply copies of the last two school reports and NAPLAN results if available.

Please note that as of the start of 2022 we have places available in most year levels.

VISA HOLDERS—Some visa subclass holders can only be enrolled in Catholic schools as full fee paying students. More information is available from Administration staff.



School library activity



Waste-Wise Incursion



Farm animal visit

Uniform Prices

School Uniform

Summer Dress	\$60 (4-8)
	\$65 (10-16)
School Shorts	\$22
Mint Green/white Short Sleeve Shirt	\$28 (6-8)
	\$29 (10-16)
White LS Shirt	\$28
Skort	\$25
Trousers	\$33 (6-9)
	\$35 (10-16)

Sports Uniform

Tracksuit Jacket	\$40
Tracksuit Pants	\$32
Yellow Polo Top	\$15
(New Green Polo)	\$22
Sport Shorts	\$22
Faction Top	\$22

Accessories

Boys Ankle Socks	\$12
School Hat	\$14
School Bag	\$50
Classroom Satchel	\$12
Rain Jacket	\$30

When placing an order, payment can be made by cash, cheque or EFTPOS.



Sand play

School Uniform

In conjunction with our parents and caregivers, our school has made changes to the school and sport uniforms in 2021.

We have recently added a dark green “skort” to the formal school uniform for girls, and this can be worn all year round, with either the white or mint green short sleeve shirt. We have also made the trousers available as an option for the girls in winter, and the school shorts can also be worn by the girls in summer. The girls’ tartan skirt for winter is being phased out. The mint green shirts are slowly being replaced by the similarly-styled white shirts with school crest.

Other changes we have made include the phasing out of the V-neck jumper (replaced by the tracksuit jacket) and the school tie is optional during winter.

We are also currently phasing out the lemon polo shirt for sport, and we are moving towards a dark green polo shirt. This new shirt is currently available in some sizes, but not all.

Uniform Procedure

Members of staff, particularly class teachers, are required to check children's school uniform on a daily basis. Incorrect uniform is unacceptable and a standardised note is sent home with the child and brought back signed by the parent. This includes not only wearing the correct items, but wearing them with pride and as directed (e.g. boys shorts worn on the hips, rather than on the waist).

Grooming (including adornment)

Students with hair below the collar of their uniform must tie it up neatly. Only school colour—bottle green or gold—hair restrainers (clips, ribbons, bobbles

etc.) may be worn. Plain studs or sleepers only to be worn; one per ear lobe. A chain and religious medal/cross may be worn around the neck. One signet ring or plain ring may be worn. Bracelets, bangles and ankle chains are not permitted.

Nail polish must not be worn to school. Please make sure it is removed at home before school begins.

"Fad" haircuts, eg. mohawks, zigzag stripes, shaved patches, coloured strips, rats' tails, etc. are unacceptable.

Rain Jackets

Please note, the rain jacket is NOT part of the required uniform and should only be worn outside. It is not an accepted substitute for the tracksuit jacket, which is still required.

Comments

Uniforms are available for purchase from the school office during office hours. All uniform items that are removable - e.g. jacket, hat, tracksuit pants - must be marked with the child's name.

The school enforces the rule of “No Hat No Play” throughout the year.



Swimming Carnival

School Fee Schedule 2022

School Fees & Charges	Kindy	Pre Primary	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Tuition Fees	1366-00	1952-00	1952-00	1952-00	1952-00	1952-00	1952-00	1952-00
Amenity Fee	400-00	400-00	140-00	140-00	140-00	140-00	140-00	140-00
Literacy & ICT Levy	—	—	152-00	152-00	152-00	152-00	152-00	152-00
Swimming								
Carnival Pool Entry	—	—	3-00	3-00	3-00	3-00	3-00	3-00
St Pat's Day Excursion	—	5-00	5-00	5-00	5-00	5-00	5-00	5-00
Edu Dance	34-00	34-00	34-00	34-00	34-00	34-00	34-00	34-00
Camp	—	—	—	—	—	20-00	160-00	400-00
Graduation & Leadership								50-00
JamF			10-00	10-00	10-00	10-00	10-00	10-00
Digital Resources			30-00	30-00	30-00	30-00	30-00	30-00
Total per Student	1800-00	2391-00	2326-00	2326-00	2326-00	2346-00	2486-00	2776-00

Family Levies	Kindy	Pre Prim	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Building Levy (per family)	391-00	391-00	391-00	391-00	391-00	391-00	391-00	391-00
P & F Levy (per family)	80-00	80-00	80-00	80-00	80-00	80-00	80-00	80-00
Total Family Levies	471-00	471-00	471-00	471-00	471-00	471-00	471-00	471-00

Health Care Card Holders	Pre Kindy	Application Fee (all entry years)
Tuition Fee (sibling discount applies)	300-00	Per Day 45-00 Application Fee 20-00
Building Levy—per family	90-00	NB: Sibling discounts apply to the Tuition Fee for students in Kindergarten to Year 6, including Health Care Card Holders. The 1st child pays the full tuition fee, 2nd child 20% discount on tuition, 3rd child 40% discount on tuition, 4th and subsequent children 100% discount on the tuition fee. Sacramental charges will be charged directly to parents through the Parish.
Plus per student charges below		
Edu Dance Kindy to Year 6	34-00	
Swimming Pool Entry Yr1-6	3-00	
St Patrick's Day Excursion PP-6	5-00	
Year 4 Sleepover	20-00	
Year 5 Camp/Year 6 Camp	160-00/400-00	
JamF/Digital Resources	10-00/30-00	
Year 6 Graduation & Leadership	50-00	

St Patrick's School Prayer

Dear Lord,

Together we pray as St Patrick's School community.

We thank you for all the blessings you give us and for the opportunity to grow in your image and likeness.

As St Patrick shared your "Light" with those he met, may we also be the bearers of the "Light of Christ".

Help us to follow Mary's example and listen carefully to what you have to say.

Let us show love towards others, as God wants us to do.

Amen

School Fee Payment Options

We have many different payment options available for parents. You can pay school fees by:

<i>Mail</i>	Cheque, money order or complete and return the credit card/debit card authorisation
<i>Telephone</i>	Credit card only—Master Card or Visa
<i>In Person</i>	Cash, cheque, money order, credit/debit cards
<i>On line</i>	BPay is available. Our Biller Code is 280339. Look on your statement for your reference.

We encourage payment plans, which can be set up using Direct Debit or Credit Card. This is a great way to manage school fees throughout the year as annual fees are broken down into smaller weekly, fortnightly or monthly payments.

Please do not hesitate to contact the Finance Manager on (08) 9239 1100 or by email at admin@stpatsfremantle.wa.edu.au if you have any questions regarding School Fees.

School Fee Setting and Collection Procedure

RATIONALE

The Catholic Education Commission of Western Australia (CECWA) has a responsibility to make a Catholic education available to all Catholic students whose parents seek a Catholic education for them, while embodying the Church's preferential option for the poor and disadvantaged, insofar as this is possible.

Schools have a responsibility to communicate the financial constraints under which they operate to parents enrolling their children in Catholic schools.

Parents are required to make a commitment to support Catholic education financially by paying fees as a necessary contribution to the costs of delivering a Catholic education.

DEFINITION

For the purpose of this policy School Fees shall include the total cost of educating a child and comprises: tuition fees, levies (IT and Book Levies) and other charges (eg excursions, camp fees, amenities, book hire, insurance).

FEE COMMUNICATION PROCESS

School fees must be announced to the school community before the end of the previous school year.



P & F Colour Run

School Fee Collection Procedure (cont.)

Fees and all discounts, including CECWA's Health Care Card Discount Scheme, must be clearly advertised and easily accessible. This includes fee brochures, school websites and newsletters.

The principal must update the school community with any changes to school fees to reflect:

- any changes arising from changes to this Directive;
- any legislative changes, and;
- any community socio-economic considerations

On the application for admission, parents and/or guardians will be provided with the school's fee schedule.

Acknowledgment of the fee collection procedures shall be on the application for Enrolment form which shall be signed by the parents. In the case of a sole custodial parent, one signature will suffice.

The following information must be available to parents relating to the school's fee procedures:

- a recognition of the Church's preferential option for the poor and disadvantaged.
- details of school fees as well as information relating to the discounts and fee concessions defined in this Directive;
- a timeline for the payment of accounts;
- a process for negotiating the method of payment and the provision of other special concessions;
- debt collection procedures following non-payment, up to and including decision;
- information regarding access to government assistance.

A full statement of fees payable for the year must be provided to each parent at the start of the school year and periodic statements (e.g. per term) should follow.

FEE SETTING PROCESS

CECWA will determine the maximum total School Fee increase and communicate this to each school on an annual basis.

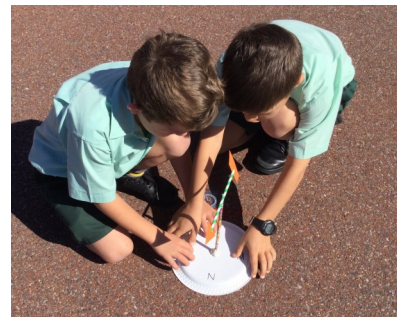
Increases to total School Fees shall not exceed the maximum increase set by CECWA.

Schools wishing to exceed the maximum increase in School Fees must obtain the prior written approval of the Executive Director of Catholic Education.

Annual School Fees must be endorsed by the School Advisory Council during the budget process annually.



Lunch time play



"Hands on" science experiment



St Patrick's Day Celebration

Years One to Six Drop Off

Street side parking is available and is FREE until 9.00am. This is on :

- Point St
- Parry St
- Ellen St

After 9.00am parking becomes ticketed.

Parking is also usually available in the Parish car park for drop off and pick up times only.

We encourage parents to use the drop off zone or kiss and drive in the morning. This is accessed via Adelaide Street driving past the "Spotlight" loading bay. This is not a parking zone but strictly a drive through zone only. We ask that parents remain in their cars at this drop off point.

Please do not park in the angled car park bays near the kiss and drive. This is permit parking for St Patrick's staff during school hours. Wilsons Parking has a list of numberplates of cars that are eligible to be parked in this area and they will fine those that are not listed.

As the official entry to the school is on Ellen St adjacent to the Administration office, parents have also used that area as a kiss and drive. They drive to the gates on Ellen Street, the children exit the car and enter the gates near the school office.

After 8.35am, the only entry to the school is via Ellen St. This is our duty of care to make sure all other exits of the school are locked and to ensure the Administration staff can see who enters the school.

School Fee Collection Procedure (cont.)

FEE DISCOUNTS PROCESS

Fee Discounts

The following School Fee discounts and concessions may be offered by Catholic schools:

- Family discount for siblings;
- Multiple school family discount for siblings;
- Health Care Card Tuition Fee discount;
- Special concessions and other discounts.

The Principal may, from time to time, request financial information from parents to support applications for fee concessions or any other concessions.

Families with limited capacity to pay fees have the ability to request a fee concession. Requests for fee concessions shall be treated with dignity, fairness and compassion.

Family Discount for Siblings

Families with siblings enrolled in Kindergarten through to Year 6 are entitled to a family discount as determined by the Principal. St Patrick's Primary School, follows the CECWA recommended family discounts:

<i>2nd Child enrolled</i>	20% of that child's tuition fees
<i>3rd child enrolled</i>	40% of that child's tuition fees
<i>4th child enrolled and beyond</i>	100% of that child's tuition fees

Health Care Card Tuition Fee Discount

1. The Health Care Card Discount Scheme provides an automatic fee concession for the holders of eligible means tested family concession cards. This discount applies across all year levels, from Kindergarten to Year 6.
2. The total discounted school tuition fee for holders of eligible means tested family concession cards are set as follows: Kindergarten to Year 6: \$300 per student
3. These school fees shall be annually reviewed by the CECWA, based on changes to the eligibility income thresholds, and shall be communicated to schools during the budget process each year.
4. Family building levies shall be charged at the corresponding percentage of the Health Care Card school fee for the eldest sibling as follows:
$$\$300 \text{ Tuition (HCC)} \times 30\% = \$90 \text{ per Family, Kindergarten to Year 6.}$$

School Fee Collection Procedure (cont.)

5. Principals may add additional charges for holders of eligible means tested family concession cards. These may be levied on a user-pays basis and could include charges associated with camps, music lessons and other activities where there are direct and additional costs associated with such activities.

Special concessions and other discounts

1. The Principal may receive requests for special fee concessions and discounts from parents due to a variety of circumstances.
2. The Principal may determine an appropriate fee concession after considering the parent's financial capacity to pay, the school's financial position and the approved budget for special fee concessions.

FEE COLLECTION PROCESS

Fee Collection

1. Under no circumstances can a child enrolled in a school be refused on-going enrolment because their parents have not paid fees.
2. Principals must ensure school's fee procedures for fee collection are consistent with the process within this directive.
3. Schools must facilitate multiple ways and frequencies for parents to pay e.g. debit card, credit card, direct debit or bank transfer; and weekly, monthly, per term or yearly.
4. The recovery of overdue fees must be approached pastorally and sensitively, particularly if this involves legal action.
5. Principals must keep comprehensive documentation of each attempt to resolve the problems of overdue fees.
6. When St Patrick's Primary School office is notified parents have split/separated, the child's fee account and contact/emergency details will be updated to reflect the situation. Responsibility for the Fee Account will be split evenly between the people who have signed the Confirmation of Enrolment Form, unless otherwise advised in writing by both people, who signed the Enrolment Form.
7. Fees still apply to students on holiday or absent from school. Pre Kindy sessions also require payment for non-attendance.
8. The following actions should be taken when collecting overdue fees:
 - a) A written communication must be sent to the parents, bringing to their attention the overdue balance.
 - b) Should there be no response within 14 days, the school should contact the parent/s by phone to discuss the overdue fees and payment options.



Kindy marine excursion



Doubles tennis tournament



Visit to Italian restaurant to practise language skills

School Fee Collection Procedure (cont.)

- c) If an arrangement to discuss the overdue fees cannot be made, or no action results after another 14 days, a formal registered letter from the Principal should be sent to remind parents of their financial obligations (*Letter 1: Fee Obligations*). This letter should include an invitation to discuss the matter with the school and a specified timeframe for a response.
- d) Should there be no response or action within 14 days of the letter (*Letter 1: Fee Obligations*), the Principal must send a formal registered letter with a final notice (*Letter 2: Final Fee Notice*). The letter should seek payment and outline the possible outcomes if payment is not received within the specified timeframe. This could include legal action.
- e) Should there be no response or action within 14 days of the letter (*Letter 2: Final Fee Notice*), the Principal may engage the services of a debt collection agency or a solicitor to recover overdue fees and any additional costs.
- f) If the debt collection agent is not successful in contacting the parents or in establishing a debt repayment plan, the Principal may consider initiating court proceedings through a General Procedure Claim to obtain judgement.

Communication from school administration is relayed to parents via the Skoolbag App. This App contains information about events, other matters of interest, and it is where the link to the fortnightly newsletter is posted. Classroom communications are sent via the Seesaw App. Go to <https://www.moqproducts.com.au/skoolbag/installation-instructions/> for instructions on how to download the Skoolbag App. Access to See Saw is provided via invitation.

Years One to Six Afternoon Pick Up and Wet Weather Pick Up

Paid parking is again available on Point, Parry and Ellen Streets, and parking is also available in the Parish car park just prior to 3.00pm.



In the afternoon, parents are also welcome to “Drive Through” the school to collect their children. At 3.00pm the Parry Street gates are opened for the collection of students in Years 1 to 3. These children will be seated in the covered area outside the Early Learning Centre. The older students will be waiting under cover outside the Year 5 and 6 building. Older students with younger siblings wait on the side with the younger siblings.

We would like the older students (Years 4 to 6) to be collected at 3.10pm. This staggers pick up to ensure that we do not block Parry Street for other traffic nor contravene any road rules.

To reiterate, we open the gates for the collection of students in Years 1 to 3 at 3.00pm and children should be waiting by the time you drive through. Should

your child not be ready you must proceed through the grounds and do a ‘round the block’ routine. Being able to drive through the grounds safely is a privilege, but it could be taken away.

WET WEATHER PROCEDURE IN THE AFTERNOON

The same procedure applies as the above. Please do not arrive early as your children will be kept dry and safe.

At St Patrick's Primary we offer a unique educational experience that focuses on the development of the whole child, physical, emotional, spiritual and academic.

The model of schooling offered by St Patrick's is underpinned by the Gospel values and encourages students to strive to do their best in all facets of school life.

In this light, our school community seeks to develop the potential of its members, whilst respecting their dignity and uniqueness.

The following is a guide to how parents can support us in our endeavours to fulfil this vision of education at our school and bring out the best in their children while they are at St Patrick's Primary School.



Coding with Bee-Bots

Parent Code of Conduct

This Code of Behaviour for Parents has at its core 12 Conduct Statements. The statements are:

1. **You act in accordance with the values of the Gospel as defined in the Code of Ethical Conduct.** *We know a child learns behaviours and values from the example their parents/caregivers, teachers and peers display. Whilst displaying inappropriate behaviour is often the result of many factors, parents can reduce incidents by being good role models and helping to create a positive environment in which their son/daughter can be valued.*
2. **You give priority to students' safety and well-being in all your behaviour and decision-making.** *If you want your son/daughter to copy your calmness and non-judgemental attitudes, then this is what you need to show them.*
3. **You act safely and competently.** *Taking responsibility for your own actions and encouraging your children to do the same.*
4. **You respect the dignity, culture, values and beliefs of each member of the school community.** *Showing acceptance and understanding towards others. Welcoming new families into the school by introducing ourselves, smiling and being friendly.*
5. **You conduct yourself in accordance with laws, agreements, policies and standards relevant to your relationship with the school community.** *Familiarising yourselves and your children with, and respecting, the school and community rules. Being courteous in the drive through and following rules when delivering and collecting children from school.*
6. **You promote and preserve the trust and privilege inherent in your relationship with all members of the school community.** *Encouraging your son/daughter to use problem-solving channels at school such as other teachers, school psychologist, the parish priest when seeking help. Respect, fairness and integrity are encouraged through good role models. Your child will learn to respect other people by seeing you do the same. They'll accept the staff's decisions when they see you value the staff and accept their decisions.*
7. **You treat personal information about members of the school community as private and confidential.** *Avoiding inappropriate carpark discussions which are negative in nature or about a third party. Assist in classrooms when possible without divulging any observations or information about any children not even to their own parents. Be aware of photos that you place on social media to ensure that only your son/daughter can be identified. If there is another child in your posted photo you MUST ensure that you have the parents' permission.*
8. **You act reflectively and ethically.** *As parents we can support our children in learning and encourage them to try their best by being good role models. It is our actions that really count when influencing our children.*

Parent Code of Conduct (cont.)

9. **You give impartial, honest and accurate information about the education, safety and well-being of students.** *Maintain regular contact with the class teacher – specially to inform of situations of major change at home.*
10. **You support all members of the school community in making informed decisions about students.** *Showing respect for teachers by using appropriate communication channels when dealing with the school.*
11. **You allow students to have a voice in their education, safety and well-being. Ask children open questions and actively listen to what they say.** *Children need to know their parents support them and listen to their concerns whilst understanding there will be two sides to a situation.*
12. **You maintain and build on the community's trust and confidence in Catholic schools and the Church.** *Being involved in the school and church community. Promoting a culture of helping out and the satisfaction of being involved and achieving.*



Harry Potter comes to St Patrick's library



Kindy students' visit to the Walyalup Koort playground



Drama production of the Nativity

Student Code of Conduct

At St Patrick's Primary School we want to feel **happy, safe, motivated, respected and included.**

1	In order to feel happy we will show empathy and be polite to others.
2	In order to feel safe we will be careful with our words and our actions towards others
3	In order to feel motivated , we will contribute to, engage and interact with our learning
4	In order to feel respected we will treat other people fairly and see the unique gifts and talents we all have to offer.
5	In order to feel included we will be welcoming, see the value in everyone and stand up for each other.

When someone isn't feeling this way, or there is a conflict, we will do what we can to help ensure the person feels safe and supported at school. We will show genuine interest and concern for them and offer them suggestions or possible solutions to their problem.

The school, in consultation with its students, develops and regularly reviews a Student Code of Conduct and guidelines on how to comply, which:

- a) Sets out minimum standards of conduct;
- b) Prohibits bullying, harassment and other forms of peer-to-peer abuse; and
- c) Requires respect for the privacy and human dignity of other students.



Visitors

All visitors (including parents) to the school during school hours must report their presence to the School Office. Any visitors to the school must sign in and collect a visitor's badge. Upon leaving they must sign out and return the badge.

First Aid

First Aid - Minor injuries (e.g., minor cuts, abrasions, bruising) will be dealt with by a member of staff with First Aid training. Students injured in any serious manner will be attended to by trained staff members, with parents notified in accordance with the gravity and urgency of the situation. It is preferential to err on the side of safety. If your child is unwell, please do not send them to school. If a child becomes unwell whilst at school, their parents/guardians will be contacted immediately. In some cases of communicable illnesses, students will not be able to return to school without a medical certificate. For more information on communicable diseases please view the Department of Health's Communicable Disease Guidelines handbook at: <https://ww2.health.wa.gov.au/~media/Files/Corporate/general%20documents/communicable%20diseases/PDF/2101-communicable-disease-guidelines.pdf>
